

TO: Staff Senate
FROM: Pauline Palko
DATE: October 15, 2015
SUBJECT: Minutes of the October 14, 2015 Meeting

In attendance: Ms. Tokash, Ms. Palko, Ms. Schofield, Ms. Tucker, Ms. Cali, Ms. Klien,

Mr. Steinmetz will be speaking about the budget at the November 18 Senate meeting and will be asked how the catering food service contract works.

Ms. Aschenbrenner has scheduled a meeting with Aramark corporate people to review our situation and send an update to Mr. Wetherell.

- Coffee Service which had been split to require separate orders for coffee and tea has returned as one package.
- Mr. Wetherell has investigated the rule of using catering on campus. Has only found one written policy through Madonna Savage, which indicates catering must be used for events in our facilities. Senators stated that the wording makes sense if someone is renting the ballroom, Brennan, etc., but not for smaller meetings. Mr. Wetherell will check with Mr. Steinmetz on this.
- Senators questioned if it's in the best fiscal interest of The University to use catering when it's cheaper to go off-campus for pizza, coffee, Danish etc.

Mr. Wetherell noted that the Senate has been asked to provide a second person on the

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Communications: Send articles for the Fall newsletter to Amy Driscoll McNulty by October 20. Intent is to have newsletter out prior to Communications Symposium November 3.

- Mr. Gerry Zabolski (Enrollment Management) has been asked to talk about the implications of the current first year class and the way forward looking ahead to future incoming classes.
- Dr. Anita McShea (Student Formation and Campus Life) has been asked to share information about her division's (Student Formation and Campus Life) reorganization and the implications on student retention and development.

Social Events & Communitrak(s)T1 1 Tfouod0oE9()JTJ or U0(ar0(her)7(e(f)-8(i))-3(m)(ay10(w))10

Mr. Sakowski announced that the Safety Committee is looking for volunteers for the annual safety walk, Wednesday, November 4th. The walk begins at 5:30pm with dinner in the faculty dining room of the third floor cafeteria in the DeNaples Center. During dinner you will receive your instructions and be assigned a partner. You will be looking for safety hazards on campus, uneven pavement, broken steps, dark areas, malfunctioning emergency call boxes, etc. If interested, contact Mike Baltrusaitis or Pete Sakowski. The walk takes about an hour and a half.

Motion to Adjourn:

Meeting adjourned at 10:55 am